

# MTB

## ONE YEAR PROXY FORM

Date: \_\_\_\_\_ Period of Proxy: \_\_\_\_\_ to \_\_\_\_\_  
I/ We \_\_\_\_\_ (Company/ Lot Owner)  
Of Unit no/s: \_\_\_\_\_ Lot no/s: \_\_\_\_\_ PS: \_\_\_\_\_ OC no: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Authorise \_\_\_\_\_ (Print Name)  
Of \_\_\_\_\_ (Address)  
Postal Address: \_\_\_\_\_ or as above (circle)  
Mobile: \_\_\_\_\_ Phone: \_\_\_\_\_ Other: \_\_\_\_\_  
Email: \_\_\_\_\_ (Print clearly please)

to attend, speak and vote in person on my/ our behalf of the Owners Corporation/ Body Corporate  
for a period of one year.

### **Declaration**

*I \_\_\_\_\_ (please print clearly) authorise my proxy as detailed above, to receive all correspondence of the type/s as selected below, from MTB Australia on my behalf. I agree that any administrative fees or charges incurred are my responsibility and liability/ I agree that I am liable for any debt recovery incurred as the result of any levy notices being sent to my proxy that these fees may not be waived upon my request. I agree that the managing agent is not a nominated proxy by order of this form, and may not vote on matters regarding the Owners Corporation/ Body Corporate without my expressly designated consent – as given via Proxy Form provided by MTB Australia. I agree that I am liable for any damage, or extent of damage to common or lot owner property that may result due to nominating my proxy to receive my selected forms of correspondence (below).*

- LEVY NOTICES Emailed or Posted (please circle option) Email to: \_\_\_\_\_  
 CORESPONDENCE Emailed or Posted (please circle option) Email to: \_\_\_\_\_  
 Enquire about Owner's account

Lot Owner Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Proxy Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: Only properly completed proxy forms can be accepted*

Please return to [reception@mtbaust.com.au](mailto:reception@mtbaust.com.au) or PO Box 287 Flinders Lane MELBOURNE VIC 8009